



**NEGOTIATED AGREEMENT  
STATE AND LOCAL UNITS OF GOVERNMENT**

**INSTITUTION:**

**DATE: March 15, 2019**

Virginia Department of Criminal Justice Services  
1100 Bank Street  
Richmond, VA 23219

**File Ref:** This document replaces the negotiated agreement dated June 07, 2018.

**SUBJECT:** The indirect cost rate(s) contained herein is for use upon grants and contracts with the Federal Government subject to the conditions contained in Section II.

**SECTION I: RATES**

**OVERHEAD**

<b>Type</b>	<b>Effective Period</b>		<b>*Rate</b>	<b>Locations</b>	<b>Applicable To</b>
	<b>From</b>	<b>To</b>			
Fixed (FCF)	07/01/2004	06/30/2005	53.44%	All	All Programs
Fixed (FCF)	07/01/2005	06/30/2006	39.58%	All	All Programs
Fixed (FCF)	07/01/2006	06/30/2007	47.48%	All	All Programs
Fixed (FCF)	07/01/2007	06/30/2008	51.47%	All	All Programs
Fixed (FCF)	07/01/2008	06/30/2009	54.52%	All	All Programs
Fixed (FCF)	07/01/2009	06/30/2010	45.19%	All	All Programs
Fixed (FCF)	07/01/2010	06/30/2011	48.94%	All	All Programs
Fixed (FCF)	07/01/2011	06/30/2012	46.29%	All	All Programs
Fixed (FCF)	07/01/2012	06/30/2013	42.93%	All	All Programs
Fixed (FCF)	07/01/2013	06/30/2014	49.01%	All	All Programs
Fixed (FCF)	07/01/2014	06/30/2015	48.88%	All	All Programs
Fixed (FCF)	07/01/2015	06/30/2016	50.92%	All	All Programs
Fixed (FCF)	07/01/2016	06/30/2017	40.88%	All	All Programs
Fixed (FCF)	07/01/2017	06/30/2018	50.17%	All	All Programs
Fixed (FCF)	07/01/2018	06/30/2019	17.55%	All	All Programs
Fixed (FCF)	07/01/2019	06/30/2020	15.62%	All	All Programs

**\*Base: Total direct salaries and applicable fringe benefits.**

**\*\*Treatment of Fringe Benefits:** Fringe benefits applicable to direct salaries and wages are treated as direct costs.

## **SECTION II: GENERAL**

**LIMITATIONS:** Use of the rate(s) contained in this agreement is subject to any statutory or administrative limitations and is applicable to a given grant or contract only to the extent that funds are available. Acceptance of the rate(s) agreed to herein is predicated on the conditions: (1) that no costs other than those incurred by the grantee/contractor were included in its indirect costs pool as finally accepted and that such costs are legal obligations of the grantee/contractor and allowable under the governing cost principles; (2) that the same costs that have been treated as indirect costs are not claimed as direct costs; (3) that similar types of costs have been accorded consistent accounting treatment; and (4) that the information provided by the grantee/contractor which was used as a basis for acceptance of the rate(s) agreed to herein is not subsequently found to be materially incomplete or inaccurate.

**AUDIT:** Adjustments to amounts resulting from audit of the cost allocation plan upon which the negotiation of this agreement was based will be compensated for in a subsequent negotiation.

**ACCOUNTING CHANGES:** The rate(s) contained in this agreement are based on the accounting system in effect at the time the proposal was prepared and the agreement was negotiated. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this rate(s) require the prior approval of the office responsible for negotiating the rate(s) on behalf of the Government. Such changes include but are not limited to changes in the charging of a particular type of costs from indirect to direct. Failure to obtain such approval may result in subsequent cost disallowance.

**FIXED RATE (S):** The fixed rate (s) contained in this agreement is based upon estimate of the costs which will be incurred during the period for which the rate applies. When the actual costs for such period have been determined, an adjustment will be made in a subsequent negotiation to compensate for the difference between that cost used to establish the fixed rate and that which would have been used were the actual costs known at the time.

**NOTIFICATION TO FEDERAL AGENCIES:** Copies of this document may be provided to other Federal offices as a means of notifying them of the agreement contained herein.

**SPECIAL REMARKS:** Federal programs currently reimbursing indirect costs to this Department/Agency by means other than the rate(s) cited in this agreement should be credited for such costs and the applicable rate cited herein applies to the appropriate base to identify the proper amount of indirect costs allocated to the program.

**U.S. DEPARTMENT OF JUSTICE**  
Office of Justice Programs

**Virginia Department of Criminal  
Justice Services**

*Prencis Shaw*

Signature: Prencis Shaw  
Staff Accountant  
Office of the Chief Financial Officer

4/2/2019

Date

*Monica A. Darden*

Signature

*Monica L. Darden*

Name

*Chief Financial Officer*

Title

*3-29-2019*

Date

Please note that DCJS has submitted a new Indirect Cost Rate proposal and is waiting on Federal approval. Until approval is gained, we are to use the current approved rate.